



Private Lesson Policies

Payment

The rate for lessons is \$_____/month for three 30-minute lessons and one group lesson. In months where a holiday or school break falls on your regularly-scheduled lesson day, you may skip that lesson (without refund or credit) or contact me to reschedule the lesson for a different day or week during the same month. I will assume that you want to skip the lesson unless you contact me in advance to reschedule.

Payment is due by the first lesson of each month for the full month in advance. Cash, Venmo (lizgraden@gmail.com), or personal check (made out to Liz Graden) will be accepted. Recurring payments can be set up through your bank's bill-pay service.

Cancellations and Make-up Lessons

You are expected to arrive on time to each lesson with all materials as indicated in the materials list; lessons will begin and end at the scheduled time. If you can't make it to your lesson, you should notify me by phone, text, or email no later than 9 a.m. the morning of your lesson. If you give notice, a make-up lesson can be scheduled; however, lessons missed without proper notice cannot be made up or refunded.

It is nearly impossible to make up the experience of a group lesson, so you are strongly encouraged not to miss these! However, if you are truly unable to attend and let me know by 9 a.m. that day, we can schedule a make-up private lesson. However, making up group lessons in this way is limited to once per quarter.

If I cancel a lesson for any reason (other than a holiday or school break), we will schedule a make-up lesson; if this is not possible, the fee for that lesson will be credited towards your invoice for the following month. If it is the last month of lessons, you will be issued a refund.

Contact Information

You can reach me by email at lizgraden@gmail.com, or by phone or text message at (801) 310-0210.